As outlined in the minutes of the regional meeting held last June 20 at the national conference in Williamsburg, VA, the development of a set of regional by-laws was deemed a priority by the members present to be presented at the regional meeting at the conference in Baton Rouge on Monday, June 13, 2016 in the afternoon in the conference hotel. The exact room and time of the meeting will be made known at the conference. Below is a draft of the proposed by-laws for our region. I would like the entire membership to read through these and be prepared for the discussion if you are attending the meeting in Baton rouge. If you are not attending the conference in June, please make your feelings know to someone who is attending. Feel free to send me an email with your thoughts or get in touch with David Fowler or Carol Kennis-Lopez. all of our contact information will be at the end of the newsletter. Thank you! Kay

By-Laws of the Mountain-Plains Region of The Association of Living History, Farm and Agricultural Museums (MPALHFAM) DRAFT May 2016

Article 1: Name and Office
Section 1. The name of the organization shall be the Mountain-Plains Region of the Association for Living History, Farm and Agricultural Museums.

Section 2. The principle office of the association shall be that of the registered agent.

Article II: Mission and Purpose
Section 1. The purpose of MPALHFAM is to complement and uphold on a regional level the mission and goals of the Association of Living History, Farm and Agricultural Museums (ALHFAM); to facilitate communication between ALHFAM and its members in the region; to encourage interaction and cooperation between members of ALHFAM located in the region; and the development of public support for and interest in ALHFAM’s goals on a regional level.

Section 2. MPALHFAM shall comply with all national, state and local laws.

Section 3. The ALHFAM Board has ultimate responsibility for MPALHFAM, including fiduciary responsibility for MPALHFAM.
Article III: Fiscal Year
Section 1. The fiscal year of the association shall be January 1 through December 31 in each calendar year.

Article IV: Membership
Section 1. Membership shall be restricted to current members in good standing of ALHFAM located in the Mountain Plains region of the United States including North Dakota, South Dakota, Nebraska, Kansas, Oklahoma, Texas, Montana, Wyoming, Colorado, New Mexico, Idaho and Utah.

Section 2. Membership categories will be the same as ALHFAM.

Article V: Officers and Government
Section 1. Elected officers shall be current (individual?) members of MPALHFAM at the time of the region’s annual meeting.

Section 2. The elected officers shall be Regional Representative, Regional Vice –Representative and Membership Chair. The Regional Vice-Representative will be elected to serve a term of two years, and will automatically transition to the position of Regional Representative for two years. The Membership Chair will be elected to serve a two-year term. The elected officers shall function as an Executive Board. The Executive Board has the power to approve and remove appointees.

Section 3. The Regional Representative shall preside at all business meetings of MPALHFAM, shall serve as liaison between the ALHFAM Board and the membership of MPALHFAM, shall assist the chair of the MPALHFAM regional conference, shall assist the chair of any joint regional conference held in cooperation with any other region of ALHFAM or other agency, shall produce the official newsletter of MPALHFAM, shall manage and monitor any online presence of MPALHFAM, shall have custody of all monies belonging to MPALHFAM, shall account for all expenditures and receipts, shall report thereon at the business meetings of the organization and to the ALHFAM Board whenever so directed by them, and such other duties as the membership may direct.

Section 4. The Regional Vice-Representative shall perform the duties of the Regional Representative in case the Regional Representative is absent or incapacitated, and such other duties as the membership may direct.

Section 5. The Membership Chair shall be responsible for welcoming and guiding new and existing members of MPALHFAM to information and resources provided by MPALHFAM and ALHFAM.

Section 6. An elected officer may be removed by a two-thirds majority vote of the membership for a violation of the Bylaws, for engaging in conduct prejudicial to the interests of the organization, for failing to meet the responsibilities of an elected office or obligation, for failing to maintain individual membership in the organization, or for three consecutive absences from regional business meetings. Anyone in the General Membership may submit a written statement of charges accompanied with documentation that substantiates such charges at a regional business meeting.

Section 7. Elections shall be held every two years (at either annual meetings or regional meetings/or only at annual meetings?)

Article VI: Meetings
Section 1. During each year, a regional conference shall be held at a date to be designated by the Regional Representative and the host site. A business meeting will be held as a part of the regional conference to facilitate the election of officers and the conducting of regional business.

Section 2. The location of the regional conference shall be determined by the membership from among suitable sites.

Section 3. Regional conference date and location will be announced 6 months in advance of that meeting by the regional representative, and notices shall be sent to all members at least 30 days in advance of that meeting.

Section 4. A regional business meeting shall also be held during the annual ALHFAM conference each June in order to conduct any regional business and to facilitate the election of officers.
Section 5. Special meetings may be called by the Regional Representative, and notices shall be sent to all members at least 30 days in advance of that meeting.

Article VII: Committees
Section 1. The regional conference planning committee shall be composed of the Conference Chair, a Program Chair, a local Arrangement Chair and the Regional Representative.

Section 2. Ad hoc committees may be formed at the discretion of the Regional Representative, to meet the current needs of MPALHFAM.

Article VIII: Finances
Section 1. Income & Expenditures: MPALHFAM manages funds generated by conferences and other regional activities. The regional representative oversees the budget as approved by members at regional business meetings. Regional officers must approve non-budgeted expenses above $500.

Section 2. Loans: No loans shall be contracted on behalf of the association, and no evidence of indebtedness shall be in its name, unless authorized by a vote of the general membership.

Section 3. Checks, drafts, etc.: Except for legitimate expenses of MPALHFAM, or MPALHFAM publications and legitimate expenses to authorized persons, no money in any form shall be issued without approval of the general membership.

Section 4. Donations: No donations of any kind shall be made with association funds without approval, by vote, of the general membership of MPALHFAM.

Section 5. Gifts: the Regional Representative may accept, on behalf of the organization, any contributions, donations, honorariums or gifts generated due to regional activity for deposit in the regional treasury.

Section 6. Compensation: Elected regional officers shall not receive any salaries for performing their duties. Members and Officers may apply for reimbursement, but must present to the Regional Representative proof through receipts, of legitimate expenses. Regional representatives must provide verification of expense to the ALHFAM Secretary/Treasurer in order to receive authorization for compensation.

Section 7. Accounts: The Regional Representative may create a bank account for the MPALHFAM treasury. MPALFAM does business as ALHFAM and uses the international organization’s FIN when opening the regional account. The Regional Representative and Regional Vice-Representative will be co-signers on the account. Regions receiving funds from ALHFAM must also have the Secretary/Treasurer of ALHFAM listed as a co-signer on financial accounts.

POINT OF DISCUSSION: (Will funds be moved every 2 years or how is this to be handled? Should this action be patterned after the national? Should funds be turned over to the national Secretary/Treasurer?)

Article IX: Dissolution and Dedication of Assets
Section 1. The ALHFAM Board can reorganize MPALHFAM in keeping with the goals of the international organization, but changes will be discussed in open forums and agreed upon as much as possible by all parties.

Section 2. All financial resources of MPALHFAM remain part of the financial responsibility of ALHFAM, including any outstanding debts that a region might incur.

Article 3. In the case of the dissolution of ALHFAM, the bylaws of that organization take precedent over the preservation of MPALHFAM.

Article X: Amendments
Section 1. These Bylaws may be altered, amended, or repealed, or new Bylaws may be adopted at any annual or special meeting of the membership by the affirmative vote of 2/3 of the members present, provided notice of the proposed alteration, amendments or repeal or adoption be contained in the notice of such a meeting. Proposed changes must be submitted in writing to the Regional Representative. The Regional Representative will submit amendments to the general membership for consideration and approval.
Mission
The Association for Living History, Farm and Agricultural Museums (ALHFAM) shares practical knowledge and skills among those who make history relevant to contemporary lives. We draw strength from our diverse network of members, sharing experience, research and passion for participatory learning.

GOT NEWS?
REMEMBER, THIS IS YOUR NEWSLETTER!
Submit news and information about your site, upcoming local area workshops or other items of interest to our ALHFAMily.
Send to Kay Cynova at kcyn@charter.net.

ALHFAM
The Association for Living History, Farm and Agricultural Museums

Mountain/Plains Region
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REGIONAL CONTACT DETAILS
REGIONAL REPRESENTATIVE
Term Expires June 2017
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REGIONAL VICE - REPRESENTATIVE
Becomes Regional Representative June 2017
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